



ACCD COLLEGE CHECKLIST

STEP ONE: ADMISSIONS

_____ **Complete On-Line Admission Application** (www.applytexas.org)

- Email required (Yahoo, Hotmail, AOL, etc....)
- Apply to the Alamo College that you would like to attend.
(For the Greater Kerrville Center, apply to Northwest Vista College)
- All students will receive two emails from Alamo Colleges within 4 – 5 days.
 - The second email will provide important information about accessing the Alamo Colleges Educational Services (ACES) portal and My Monitoring Academic Progress (MyMAP)
 - All first time in college students MUST complete the information modules located in MyMAP.

_____ **Submit final and official High School Transcript, GED scores, or College Transcript.**

- Transcript must be sealed in an envelope

STEP TWO: FINANCIAL AID

_____ **Apply for FAFSA PIN number(s)** (www.fafsa.ed.gov)

_____ **Complete FAFSA. You will need:**

- 2012 IRS Forms 1040 and W-2 (tax documents)
- Student's/ Spouse's
- Parent's
- **Untaxed Income** (social security, TANF, child support, or VA benefits)
- School Codes

NVC: 033723

SAC: 009163

PAC: 016615

SPC: 003608

CHECK YOUR ACES ACCOUNT IN REGARDS TO YOUR FINANCIAL AID

STEP THREE: TESTING

_____ **Take College Placement Test (TSI)**

- All first time in college students MUST complete their Test Prep module in MyMaps before taking the TSI.
- Students taking the test need to know:
 - Banner ID number if they are an Alamo College student.
 - Social Security number if they are taking the test for a different college.
- \$32.00 Fee
- Photo I.D.

We will also accept SAT, ACT scores (if taken within three years)

_____ Check scores on **Placement Chart**.



STEP FOUR: PROOF OF BACTERIAL MENINGITIS VACCINATION REQUIREMENTS

_____ Per Texas State Law (SB 1107), students who meet the criteria below, must provide proper documentation that they have received the bacterial meningitis vaccination within the last five years and at least 10 calendar days before the beginning of the semester.

- All new or transfer students under age 30.
- All returning students under the age of 30, who have experienced a break in enrollment of at least one fall or spring term.
- Students enrolled in online or dual credit courses who physically attend classes at any of the Alamo Colleges.
- New or returning continuing education students enrolled in a course or program that is at least 360 contact hours.

_____ Required Documents

- Alamo Colleges Bacterial Meningitis Vaccination Verification Form
- Photo ID
- An Immunization record from a state or local health authority

_____ For more information and forms

- www.alamo.edu/meningitis/

STEP FIVE: COUSELING & REGISTRATION

_____ **Meet with advisor at Greater Kerrville Center.**

- Beau Saul: (830) 896-0049

_____ **Register for classes at college.**